

**Ritz Mercantile Limited**  
Regd. Off.: 603, Sethi Bhawan, 7,  
Rajendra Place, New Delhi-110008  
CIN: L52110DL1985PLC019805

**NOTICE TO MEMBERS**

Notice is hereby given that the 31<sup>st</sup> Annual General Meeting ("AGM") of the members of the Company will be held on Wednesday, 27<sup>th</sup> Day of September, 2017 at the registered office of the Company at 3 P.M. to transact the business as mentioned in the notice calling Annual General Meeting.

Notice is also given that in compliance with the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014, as amended, the register of members and share transfer books will remain close from 21<sup>st</sup> September, 2017 to 27<sup>th</sup> September, 2017 (both days inclusive) for the said AGM of the Company.

Members are hereby informed that in compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, as amended and Regulation 46 of SEBI (LODR) Regulations, 2015, the company is providing to its members facility to exercise their right to vote on resolutions proposed to be passed in the AGM through electronic voting system (remote e-voting). The Company has engaged the services of Alankit Assignments Ltd. ("Alankit") the Registrar and Share Transfer Agent of the Company as the agency to provide e-voting facilities.

The notice of AGM is also available on the website of the Company. The remote e-voting facility will commence on 24<sup>th</sup> September, 2017 at 9 A.M. and will end on 26<sup>th</sup> September, 2017 at 5 P.M. The e-voting mode shall be disabled thereafter and members will not be allowed to vote electronically beyond the said date and time. Shareholders whose name is recorded in the Register of Members/Beneficial owners maintained by the Depositories as on the cut-off date, i.e. 20<sup>th</sup> September, 2017 only shall be entitled to avail the facility of remote e-voting/voting at the meeting.

Any person who acquires shares of the Company and become a member after the dispatch of the AGM notice and holds shares as on the cut-off date viz. 20<sup>th</sup> September, 2017, may obtain the user name and password by sending a e-mail request to [info@alankit.com](mailto:info@alankit.com) or call Alankit Toll free number 1800-113300. If a member is already registered with Alankit e-voting, then he can use his existing user ID and Password for casting vote through remote e-voting.

Facility of voting through Poll (Ballot) paper shall also be made available at the AGM. Members attending the meeting, who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting. Members who have cast their vote by remote-e-voting may also attend the Meeting, but shall not be entitled to vote again at the AGM.

In case of any query, pertaining to e-voting, please visit Help and FAQ's Section available at CDSL website link <http://evotingindia.com>. The query or grievance connected with the remote e-voting may also be addressed to:-

Mr. J.K. Singla, Senior Manager, Alankit Assignments Ltd., Alankit Heights, 1E/13, Jhandewalan, Extn., New Delhi-110055, Ph. No. 011-4254 1234, 2345 1234, e-mail: [rta@alankit.com](mailto:rta@alankit.com)

**For Ritz Mercantile Ltd.**

Sd/-

Garvit Singhvi

Whole-Time Director

DIN: 00597757

Date: 28.08.2017

Place: New Delhi